Standard permit for Great Sandy Marine Park or Moreton Bay Marine Park

Marine Parks Regulation 2017

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| **OFFICIAL USE ONLY**DATE RECEIVED

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FILE REF

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PROJECT REF

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COMPLETE FORM  [ ] ENTERED BY [SIGNATURE]

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**GUIDE** **This is a guide prepared by the Department of Environment, Science and Innovation to assist applicants to complete this application form. This is a guide only. Applicants should make themselves aware of the legal requirements for making an application.** 1. The applicant is the person or legal entity (i.e. association, corporation, partnership, trust, sole trader etc.) applying for the grant of a permission for a marine park or part of a marine park. If a decision is made to grant the permission, the permit will be issued in the applicant’s name. The registered address is required for the serving of notices and cannot be a post office box.

If there are more than two individuals (partners), please provide details on a separate sheet. | **Important information for applicants** |
| Information requested in this form is required to enable your application to conduct an activity in all zones and designated areas of the Great Sandy Marine Park or the Moreton Bay Marine Park. To apply for the Great Barrier Reef Coast Marine Park please use the Permit for (State only) marine parks application form. If you have any difficulties completing this form, contact Queensland Parks and Wildlife Service and Partnerships (QPWS&P) Park Access at: parkaccess@des.qld.gov.au Your application must be assessed and a permit granted by the chief executive before you can proceed with the proposed activity.Please read the information sheets and sample standard permit for Great Sandy Marine Park or Moreton Bay Marine Park relevant to your application before submitting your application to ensure you understand the activities, locations and conditions that will apply to you as the permit holder under the standard permit if approved. It is your responsibility to also familiarise yourself with the legislative requirements relevant to the proposed activity/ies including, but not limited to, the *Marine Parks Act 2004, Marine Parks Regulation 2017, Marine Parks (Declaration) Regulation 2006, Nature Conservation Act 1992, Recreation Areas Management Act 2006,* *Fisheries Act 1994* and the relevantmarine park zoning plans.**Select the marine park that this application applies to:** [ ]  Great Sandy Marine Park [ ]  Moreton Bay Marine Park  |
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| APPLICANT’S FULL NAME (1)      |  | TITLE       | DATE OF BIRTH      |
| APPLICANT’S FULL NAME (2)      |  | TITLE       | DATE OF BIRTH      |
|  |  |  |
| REGISTERED ADDRESS      | POST CODE      |

**1. Applicant(s) contact details** If acting on behalf of a legal entity please provide principal contact or person in charge details.

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| TELEPHONE      | FACSIMILE      | MOBILE      |
| POSTAL ADDRESS (WRITE “AS ABOVE” IF THE SAME AS REGISTERED ADDRESS)      | POST CODE      |
| IS YOUR PREFERRED CONTACT METHOD BY MAIL OR E-MAIL?[ ]  Mail [ ]  E-Mail (list address)       |

 |
|  | **Tick which of the following describes the Applicant:**[ ]  an individual or sole trader [ ]  a company [ ]  a local government [ ]  the State of Queensland acting through a government department [ ]  a body corporate [ ]  an incorporated association [ ]  other – please specify       |

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| 1. The applicant is the registered legal entity (not a business trading name) intending to carry out the activity and in whose name the relevant permits are to be issued.

The registered address is required for the serving of notices. It is the registered business address of the company making the application and cannot be a post office box.Enter the Australian Company Number (ACN) or Australian Business Number (ABN) of the incorporated company or the Association Number (AN) of the incorporated association; or the title and section of the legislation that gives the statutory corporation its legal status. |  |  **2. Registered legal entity details**

|  |
| --- |
| REGISTERED LEGAL ENTITY NAME      |
|  |  |  |
| TRADING NAME (IF APPLICABLE)      |
|  |  |  |
| REGISTERED ADDRESS      | POST CODE      |
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| TELEPHONE      |
| FASCIMILE      |
| MOBILE      |
| E-MAIL ADDRESS       |
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| POSTAL ADDRESS (WRITE “AS ABOVE” IF THE SAME AS REGISTERED ADDRESS)      | POST CODE      |
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| ACN/ABN/AN OR TITLE AND SECTION OF LEGISLATION       |

If acting on behalf of a legal entity please provide details of the legal entity. |

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| 1. Authorised signatory

Do not sign here unless you are signing on behalf of a corporation or other legal entity. The signature block is on page 6. |  | **3. Authorised signatory**The authorised signatory is the person authorised to sign this application on behalf of a corporation or other legal entity and in doing so declares that the corporation or other legal entity will be bound by the conditions associated with the granting of the permit.

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| --- | --- |
| AUTHORISED SIGNATORY – PRINT FULL NAME      | TITLE      |
|  |  |  |
| POSITION IN CORPORATION      |

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| 1. If you are making an application in relation to an existing permit please provide the details here.
2. The declaration must indicate a willingness to transfer the permit to the applicant (as indicated in Questions 1 and 2) include the permit number and the date when the transfer is to take place (at least 20 business days after lodging this form).

Any amendments to the permit must be undertaken after the transfer has been completed. |  | **4. Applications relating to existing permits** **a) Permit details**

|  |  |
| --- | --- |
| PERMIT NUMBER | PERMIT EXPIRY DATE |
|       |       /       /       |

**b) Are you applying to transfer this permit?** [ ]  Yes [ ]  No**NOTE: If ‘Yes’ both the Principal Holder and Transferee must sign and date this application at Question 9.**A signed and dated declaration made by the current principal holder requesting the transfer must also be attached.  |
| 1. Indicate which type of standard permit you are applying for.
2. The term of the permit will depend on the type of standard permit. The information sheet relevant to the standard permit will provide further information on permit terms available.
3. The total number of people you intend to bring into the marine parks.
 |  | **5. Proposal details****a) What are you seeking permission to do in the Marine Parks?**

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| --- |
| [ ] Standardtourism [ ] Standard vessel charter |

**b) Specify the term of the permit**

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| --- |
| [ ]  **1 year**  [ ]  **3 years** [ ]  **6 years** [ ]  **maximum available** |

**c) Numbers**

|  |  |  |
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| STAFF | ASSISTANTS | PASSENGERS |
|       |       |       |

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| 1. Provide a detailed description of the proposed activity to be conducted identifying in particular:

The proposed purpose for which the marine park or part of the marine park is to be entered and used; The proposed place of entry, proposed movements within the marine park or part and the places proposed to be used for the proposed purpose; andThe equipment proposed to be used within the marine park or part. For example, research equipment, aquatic devices. |  | **d) Activity description**

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| Great Sandy Marine Park:      |
| Moreton Bay Marine Park      |

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| 1. Provide details on the number, quantity and description of any animals, plants or other cultural or marine resources to be taken, and the proposed method of take.

Research applications must also include the sequence, location, frequency and duration of fieldwork; description of the experimental design and methods of analysis. Attach a separate sheet if required. |  | **e) Taking natural or cultural resources**

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| Great Sandy Marine Park:      |
| Moreton Bay Marine Park      |

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| 1. Provide a description of the means of transport proposed to be used for the entry to, use of, and departure from the marine park or part. A current copy of the vessel registration certificate/s should be attached to this application
 |  | **6. Transport**Provide details of all vessels, aircraft or other proposed means of transport to be used here. Please attach a current copy of the vessel registration certificate/s.  |
|

| VESSEL / AIRCRAFT NAME | DESCRIPTION(TYPE, COLOUR) | LENGTH | Survey / registration number\* | Surveyed passenger capacity | Maximum number of people you intend to carry | Usual home port or aircraft departure point |
| --- | --- | --- | --- | --- | --- | --- |
|  | Crew | Passengers |
|       |       |       |       |       |       |       |       |
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**7. Applicant suitability**

Applicants applying for permission to enter or use marine parks are required to provide information to enable the department to consider the applicant’s suitability to be issued a permission.

**In the last 3 years have you or an associated person**a**:** please provide any relevant details in the box below

|  |  |
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| **a)** held or been a party to any of the following permits or authorities which has been suspended or cancelled:* a commercial activity agreement; or similar agreement in Queensland
* a protected area authority**b** (including a commercial activity permit)
* a similar or relevant authority
 | [ ]  YES [ ]  NO |
| **b)** owed any amount payable under the following Acts that remain outstanding* *Marine Parks Act 2004*
* *Nature Conservation Act 1992*
* *Recreation Areas Management Act 2006*
* *Forestry Act 1959*
 | [ ]  YES [ ]  NO |
| **c)** been convicted of an offence against: * *the Marine Parks Act 2004*
* the expired Marine Parks Regulation 2006
* *the Nature Conservation Act 1992* relating to a protected area or wildlife
* *the Recreation Areas Management Act 2006* relating to a recreation area
* *Forestry Act 1959* relating to a state forest or timber reserve
* an equivalent offence in another state or country
 | [ ]  YES [ ]  NO |
| **DETAILS**  |
|       |

**a *associated person***, means,—

1. if the applicant is a corporation—each executive officer of the corporation; or
2. if the applicant is an individual, another person who—
3. is, or will be, regularly or usually in charge of the applicant’s activity or business, or proposed activity or business, that relates, or will relate, to the permission or agreement; or
4. regularly directs staff of the activity or business in their duties; or
5. is, or will be, in a position to control or substantially influence the activity or business, or proposed activity or business.

**b *a protected area authority*** includes a permit to take, use, keep or interfere with cultural or natural resources, an apiary permit, camping permit, restricted access area permit, stock grazing permit, stock mustering permit, travelling stock permit, permit to enter a special management area (scientific), commercial activity permit, permit to solicit donations or information, organised event permit, permit to use recreational craft or special activity permit.

**8. Privacy** **statement**

The Department of Environment, Science and Innovation (the Department) is collecting the information on this form to assess your application for a permit. This information is required under the *Nature Conservation Act 1992,* the *Recreation Areas Management Act 2006*, the *Forestry Act 1959* and the *Marine Parks Act 2004*.

The Department may have entered into an indigenous management agreement or indigenous land use agreement relating to adjacent National Parks under the *Nature Conservation Act 1992* or State Marine Parks under the *Marine Parks Act 2004* which may be subject to joint management arrangements.  If so, the completed application form and relevant supporting documentation may be disclosed to the relevant indigenous organisation/s (including to any relevant Native Title Body Corporates) for the purpose of the Department consulting with or seeking the consent of that organisation (on the basis that your information may only be used for that purpose and is not to be disclosed to any other person).

Your personal information will not be otherwise disclosed to any other parties without your consent unless authorised or required by law, such as under the *Right to Information Act 2009* or the *Evidence Act 1977*. Further information about privacy is available on the Department’s website:  [http://www.desi.qld.gov.au](http://www.des.qld.gov.au)

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| **9. Applicant’s declaration*****Note****: If you have not told the truth or attempted to be misleading in this application, you may be liable for prosecution under the relevant Acts or Regulations.*I have read and understand the public liability, indemnity, release and discharge requirements of the Department and I agree to comply with and be bound by these conditions[[1]](#footnote-2).I have read and understand the Standard Permit and information sheet/s relevant to my proposed activity and I will comply with their conditions and limitations.I do solemnly and sincerely declare that the information provided on this form is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.I understand that information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*.**Electronic dispatch** – By signing this application you are consenting to the chief executive of the Department of Environment, and Innovation Science or his/her delegate providing the decision (including any permit issued) electronically for the purposes of the *Electronic Transactions (Queensland) Act 2001.*

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|  APPLICANT’S / TRANSFEREE’S SIGNATURE (WHERE APPLICABLE)  |  |  TRANSFEROR’S SIGNATURE (WHERE APPLICABLE) |
| APPLICANT’S / TRANSFEREE’S NAME      |  | TRANSFEROR’S NAME      |

|  |  |  |
| --- | --- | --- |
| DATE      |  |  DATE      |

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**Please return your completed application to:**

**Queensland Parks and Wildlife Service and Partnerships**

**Marine Permits**

Department of Environment, Science and Innovation

PO Box 15187

City East QLD 4002

Email: parkaccess@des.qld.gov.au

**Enquiries:**

Email: parkaccess@des.qld.gov.au

Website: [www.desi.qld.gov.au](http://www.desi.qld.gov.au)

**PLEASE NOTE THE FOLLOWING:**

**Please complete the following checklist and attach documents (where relevant):**

[ ]  Vessel registration certificate/s

[ ]  Copy of public liability insurance

[ ]  Declaration of request to transfer permit, signed and dated by current principal holder (if relevant) (see Q4b)

[ ]  Application form(s) signed and completed

1. If this application is approved, you will be required to hold the standard public liability insurance and indemnify and release the Department of Environment, Science and Innovation. Visit [**www.desi.qld.gov.au**](http://www.desi.qld.gov.au) for information concerning public liability insurance and indemnity requirements for QPWS&P authorities. [↑](#footnote-ref-2)